





Grama/Ward Volunteer - How to Apply

WEB APPLICATION - USER MANUAL

INSTRUCTIONS

- ☐ I have read the guidelines carefully and have understood the same to the best of my knowledge and I accept the above terms and conditions....
 - 1. Educational Qualifications
 - a) 10th for Tribal areas
 - b) Inter for Rural areas
 - c) Degree for Urban areas
 - 2. Age should be18-35 years as on 30.06.2019
 - 3. Applicant should be resident of the same Panchayat
 - 4. Integrated caste certificate for Non OC

 □ Launch the browser and enter below URL. Grama/Ward Volunteer Landing Page will be displayed.
 <u>gramavolunteer.ap.gov.in</u>

http://gramavolunteer.ap.gov.in



Y.S.Jagan Mohan Reddy

Hon'ble Chief Minister

Of Andhra Pradesh



P Ramachandra Reddy



Botsa Satyanarayana





Home

Apply Now/Login

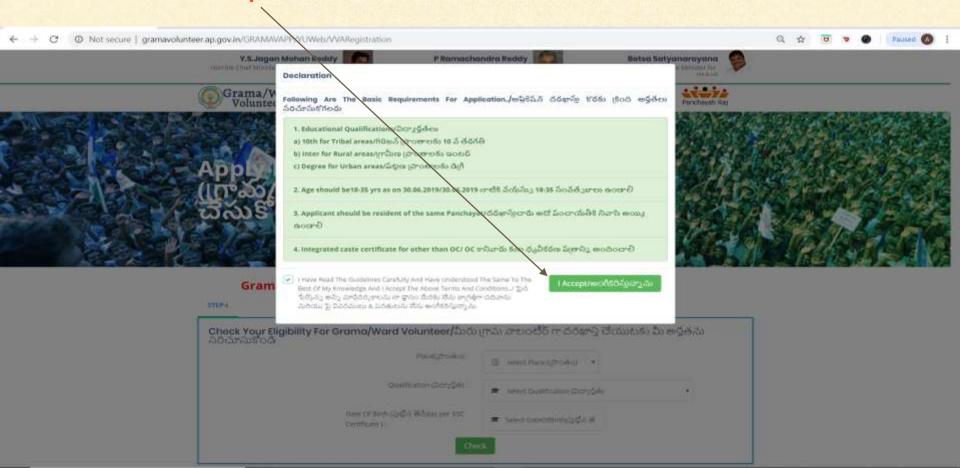
Downloads







□ Declaration window will be displayed. Select check box by Accept terms and conditions, Click on "I Accept" button.

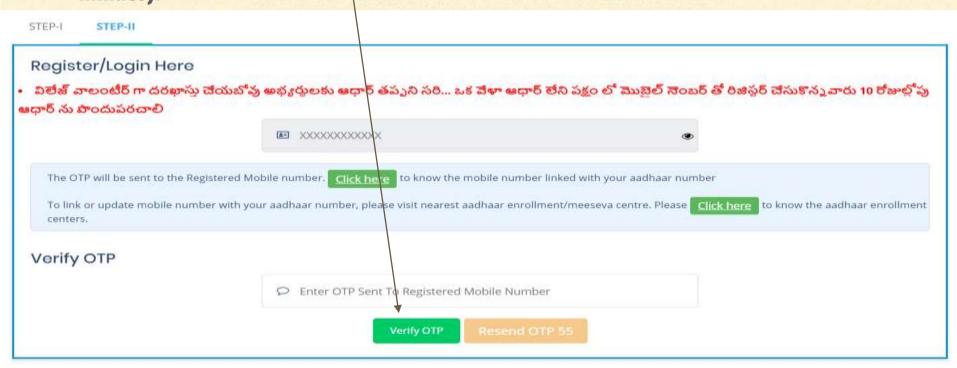


- ☐ Step 1: Eligibility Criteria
- □ Select the required field of Place, Qualification, Date of Birth & click on "Check" button (If eligible then Step-2 option will be displayed)

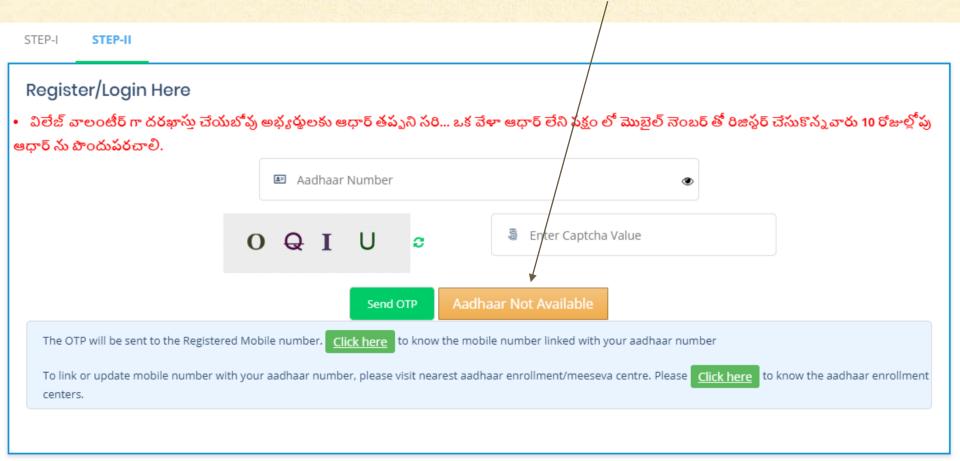
STEP-I



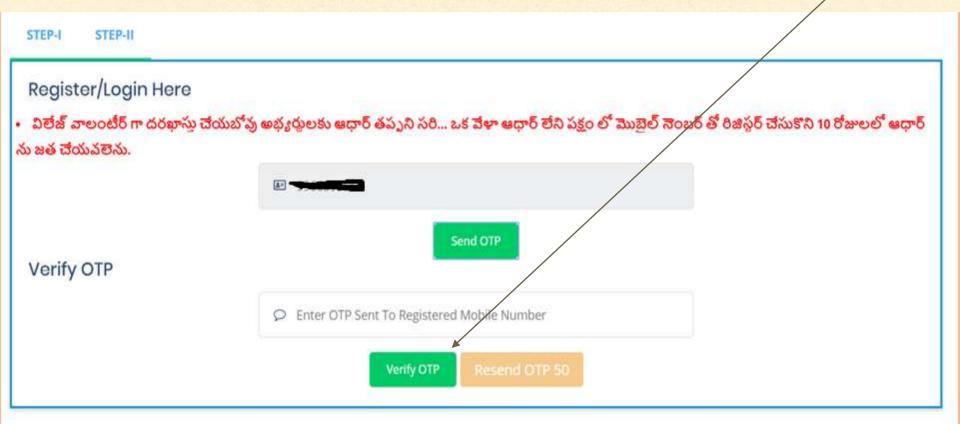
- ☐ Step 2: User Authentication
- Enter Aadhaar Number, Captcha in the mention field and click on "Send Otp" button(OTP will be sent to Aadhaar linked mobile number).
- ☐ Enter OTP and click on "Verify OTP" button(Resend OTP button will be enabled after 1 minute).



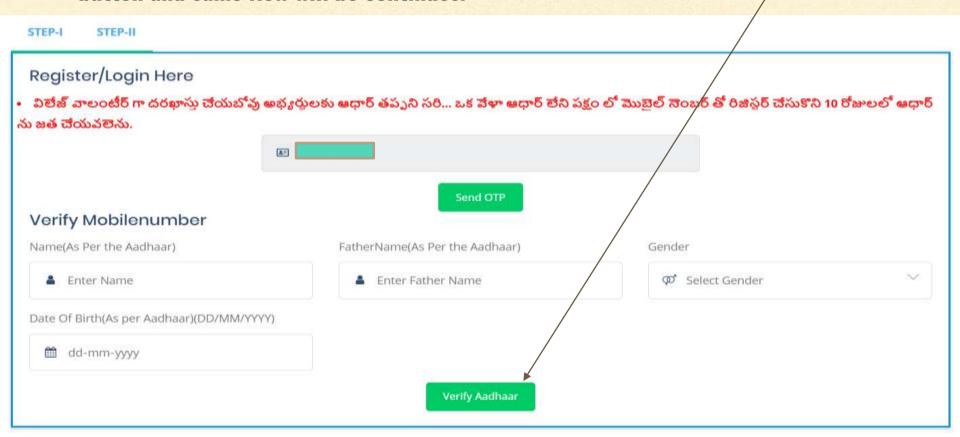
- ☐ Step 2(i): User Authentication
- ☐ If Aadhaar number not available click on "Aadhaar Not Available" button.



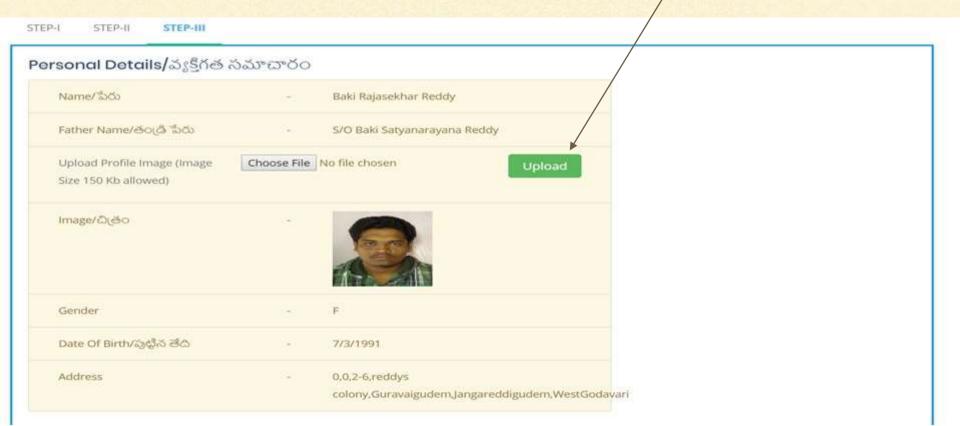
- ☐ Step 2(i): User Authentication
- ☐ Enter mobile number and click on "Send OTP" button. Enter OTP and click on "Verify OTP" button.



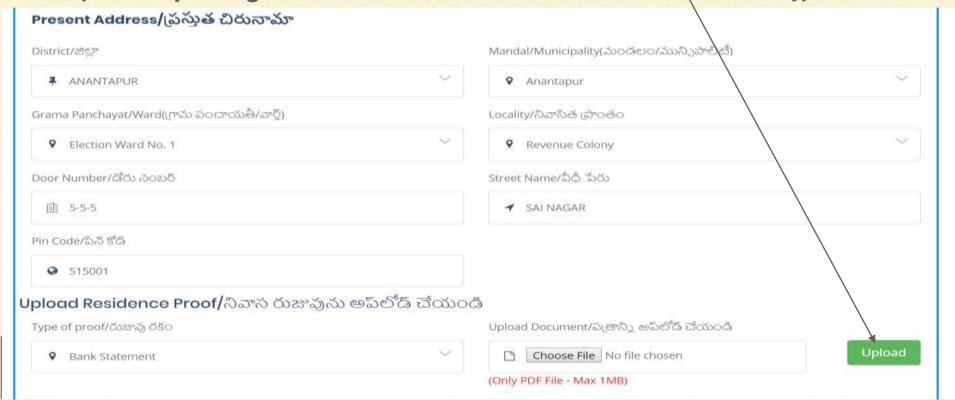
- ☐ Step 2(i): User Authentication
- ☐ Enter Name, Father Name, Select Gender, Date of birth and click on "Verify Aadhaar" button and same flow will be continues.



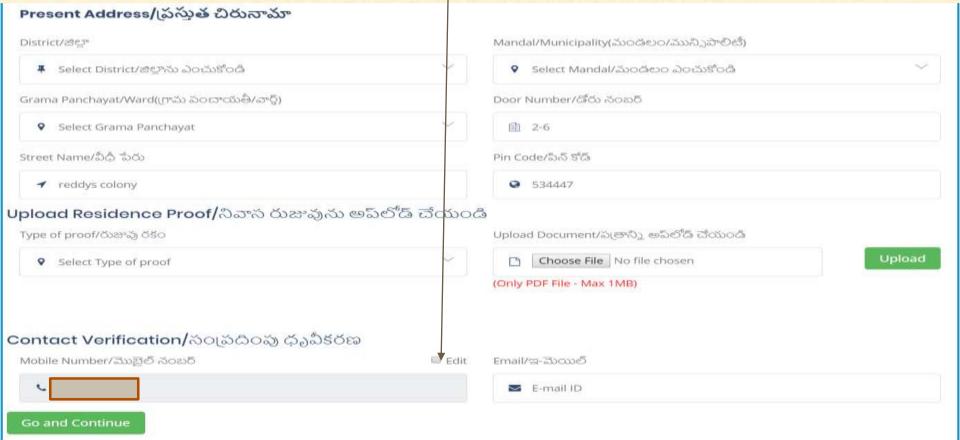
- ☐ Step 3: Demography Details
- □ DDemography details will be displayed. To upload your profile image click on choose file, Select image(Image should be in JPG) and click on "Upload" button.



- ☐ Step 3: Demography Details
- □ Enter Current Residence address details for communication,(Village/Ward) Residence proof to be uploaded (Voter card/Ration card/Residence Certificate/Bank Statement. (File for uploading should be less than 1MB and File Should be in PDF only).



- ☐ Step 3: Demography Details
- ☐ To edit mobile number, Click on "Edit" button.

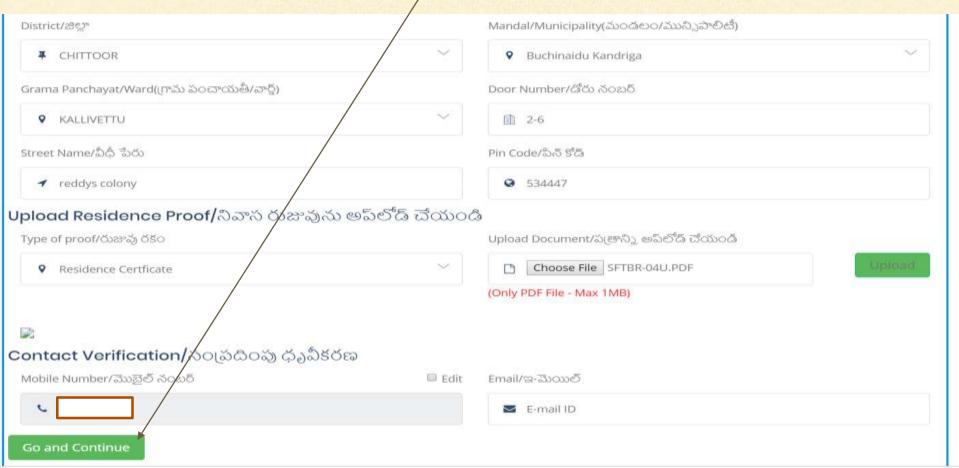


- ☐ Step 3: Demography Details
- ☐ Enter mobile number and click on "Send OTP" button. OTP will be sent to entered mobile number.
- Enter received OTP and click on "Verify OTP" button. Your mobile number changed successfully.



☐ Step 3: Demography Details

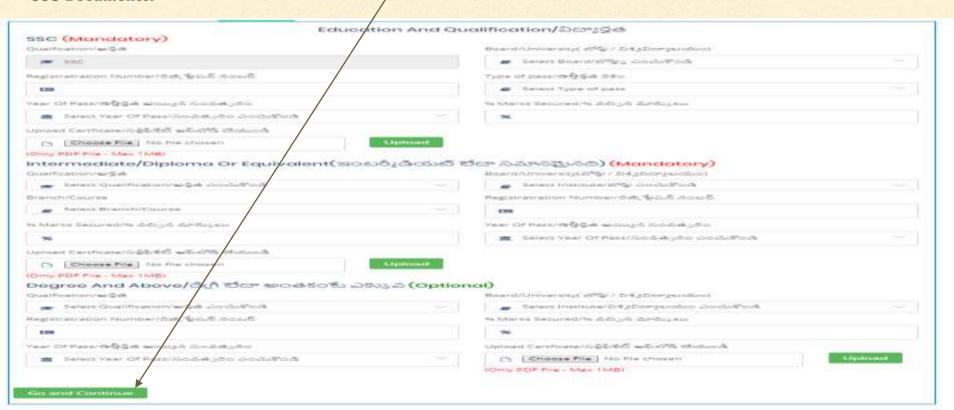
Enter E-mail and click on "Go and Continue" button.



☐ Step 4: Education Qualification Details:

Select Qualification, Board/University, Enter Registration number, Select Type of pass, Year of pass, Enter marks secured and upload certificate. Click on "Go and continue" button.

Note: Required documents to be uploaded for Rural: SSC & Intermediate, Urban: SSC & Graduation, Tribal Villages: SSC Documents.



- ☐ Step 5: Socio Economic Details:
- ☐ If you are belongs to "OC", Select radio button as "Yes" and If you are not differently abled? Select radio button as "NO" then "Apply" button will be displayed.
- □ Select declaration and click on "Apply" button. Your application successfully submitted.

STEP-I STEP-II STEP-IV STEP-V

Socio Economic/ సామాజిక వివరములు

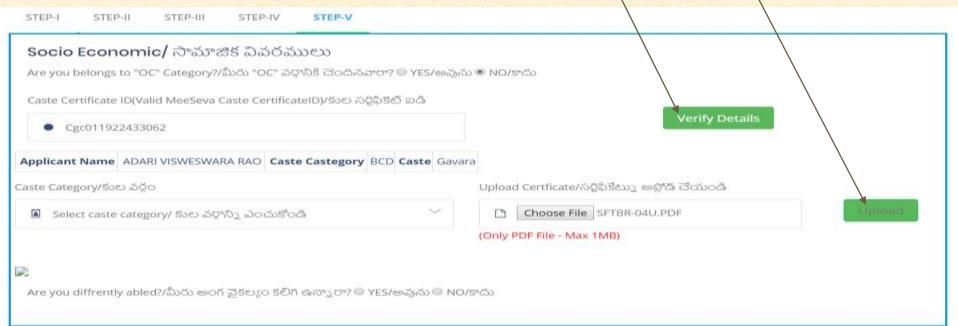
Are you belongs to "OC" Category?/మీరు "OC" వర్గానికి చెందినవారా? ◉ YES/అవృను ◎ NO/కాదు

Are you diffrently abled?/మీరు అంగ వైకల్యం కలిగి ఉన్నారా? ◎ YES/అవును ◉ NO⁄కాదు

I Hereby State That I Have No Objection In Showing The Data To Companies Recruiting For Jobs. I Also Give My Explicit Consent For Accessing The Mobile Number And Email Address From Aadhaar System.

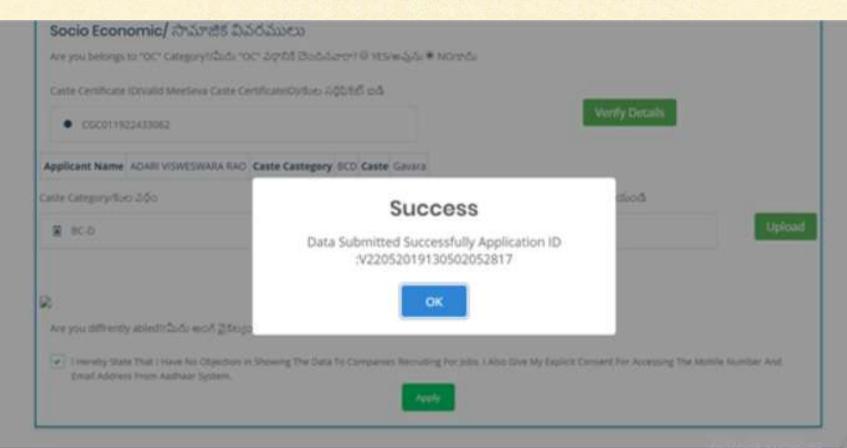
Apply

- ☐ Step 5: Socio Economic Details:
 - ☐ If you are not belongs to "OC", Select radio button as "NO".
- ☐ Enter caste certificate and click on "Verify Details" button. Your caste details will be displayed.
- □ Select caste category, Upload your certificate and click on "Upload" button. Certificate uploaded successfully.



☐ Step 5: Socio Economic Details: If you are differently abled, Select radio button as "YES". Select type of disability, Enter disability certificate, Upload your certificate and click on "Upload" button. Certificate uploaded successfully. After filling all mandatory fields, click on "Apply" button. Your application successfully submitted. Are you diffrently abled?/మీరు అంగ వెకల్యం కలిగి ఉన్నా రా? 🖲 YES/అవును 🔘 NO/కాదు Type of Disability/వెకల్యం రకం Disabil ty Certificate ID/వెకల్యం సర్టిపికేట్ ఐడి Physical Disability(Ortho)/భౌతిక వైకల్యం(ఆర్థో) 3450354544 Upload Certficate/సర్థిపికేట్ అప్లలోడ్ చేయండి Choose File | SFTBR-04U.PDF I Hereby State That I Have No Objection In Showing The Data To Companies Recruiting For Jobs. I Also Give My Explicit Consent For Accessing The Mobile Number And Email Address From Aadhaar System. Apply

■ Data submitted successfully and your application ID will be generated.



THANK YOU