Guidelines: Abstract Submission

ABSTRACT-SUBMISSION

From September, 15th till November, 15th 2017 via www.hno.org/abstract/en

Only one contribution (lecture or poster) may be submitted by one author; also several lectures on the same subject with changing authors are inadmissible.

The first authors are informed about the acceptance and classification of their submitted contribution.

The results of own research as well as on clinical observations and experiences can be reported as

- **Free lecture** (presentation of the topic within the framework of a 7-minute lecture plus 2 minutes discussion) or as
- Digital poster presentation with explanation (presentation of the topic and explanation of the poster as part of a 3-minute short lecture plus 2 minutes discussion.) Also Part of the digital poster exhibition during the whole congress, as well as in advance of the congress as part of the online poster forum or as
- **Digital poster presentation** (exclusively digital poster exhibition without additional verbal explanation during the entire congress as well as in advance of the congress as part of the online poster forum).

Note: Digital posters must be **submitted online by 10 January 2018** at the latest. For further information regarding this and the poster format, the authors will receive the acceptance letter. Posters submitted after 10 January 2018 cannot be included in the congress program.

Additional possible submission:

- Multimedia presentation (without an additional oral commentary through its picture and sound content self-explanatory contribution) PowerPoint presentations with integrated videos are not accepted

Note: The presentation (duration max. 15 min.) have to be send no later than 10 January 2018 on CD-ROM or DVD via our office in Bonn. By submitting a multimedia presentation, the authors agree to a possible inclusion of their contribution in the German HNO-Medithek.

The author declares with the abstract submission

- that his / her submitted contribution has not yet been presented, shown or published in the past and won't be before until the ENT-congress 2018 in Lübeck;
- his / her consent to the publication of the abstract in an Open-Access-Portal.

Note:

- Abstracts received after 15 November 2017 will not be considered.
- Contributions from authors, who are not members of the society, can only be accepted in exceptional circumstances.

Abstract form: The abstract in the form of a structured summary of lecture / poster / multimedia presentation should contain the objectives, method, results and conclusion. The volume and form are given by the publisher (max. 1.800 characters in the text, max. 200 characters in the lecture title, incl. spaces. Details on this and examples for the construction of an abstract can also be found in the online Submissionportal