

**ARE YOU ENTERPRISING? PROACTIVE? CURIOUS? ARE YOU CREATIVE? INDEPENDENT?
DO YOU LIKE TO BE CHALLENGED AND TO PUSH YOUR BOUNDARIES?**

General terms and conditions

1. Cancellations must be submitted in writing, no later than fourteen days before the start of a course; in the event of later cancellation, or cancellation during the course, the full course fee remains due.
2. The Academy reserves the right to cancel a course in the event of an insufficient number of registrations. Any paid course fees will then be refunded as soon as possible.
3. No refund may be claimed in the event of non-participation in one or more course components.
4. Registration is confirmed upon receipt of payment; only then will students be assigned a course, provided there are enough registrations for the course to proceed.
5. The Academy reserves the right to implement any modifications to the programme. If a course changes from face to face education to online education due to circumstances, a refund is not possible.
6. It's not allowed to make video recordings of the online communal lectures or meetings, without permission of the coordinator of the preparatory courses
7. The material required in the online course is not included in the course fee. For courses involving face to face education, the material is included in the course fee with the exception of special materials and printing requirements, which must be supplied and paid for by the student.
8. Registrations to the Willem de Kooning Academy's bachelor programmes must take place through Studielink no later than May 1, after which the candidate must register at the Willem de Kooning Academy for the admission assessment. The admission assessment is a remote admission. Students follow the same admission procedure as other candidates.
9. Completing a course by no means constitutes a guarantee of admission. No rights may be derived from completing the course. It only increases your chances.
10. All participants in the course are required to be sufficiently covered by their own liability insurance policy.

CONTACT

The contact person and coordinator for the preparatory courses is: Eric Jan van de Geer.
For any additional information or questions, or to receive an informational brochure, please contact the Admissions team: wdka.admission@hr.nl, telephone: (+31) (0)10 794 4631.

REGISTRATION AND PAYMENT

You can register for one of the portfolio courses through the Willem de Kooning Academy's website: www.wdka.nl/admissions/preparatory-courses.