



Vi Agroforestry

Terms of Reference: Study on increased focus on children and youth in Vi Agroforestry

1. Introduction and Background

Vi Agroforestry is a Swedish NGO that has been operating in East Africa since 1983. The organisation has its headquarters in Stockholm, Sweden and a Regional Office in Nairobi, Kenya. With country offices in Masaka (Uganda), Mwanza (Tanzania), Kigali (Rwanda) and Kitale (Kenya).

Vi Agroforestry is currently implementing her strategy 2017-2021 that aims to have smallholder farmer families in Sub-Saharan Africa having sustainably improved their livelihoods through increased climate change resilience, food security, higher incomes, and greater equality between women and men by 2021. The strategy targets smallholder farmer families living in poverty, with a special focus on women, children and youth, who are members or potential members of democratic farmers' organisations in areas vulnerable to climate change in Sub-Saharan Africa.

Over the years of operation, Vi Agroforestry continues to develop methods and approaches for greater impact. Technical manuals on various areas such as Sustainable Agricultural Land Management (SALM), Value chain development, Gender, among others have been developed to better support implementing partner organisations as well as staff within Vi Agroforestry. However, the mode of engagement with the diverse groups within the community has not been advanced.

Vi Agroforestry recognizes that diverse groups of people require specialized methods of engagement. While there continues to be improvement in ways of engaging women and men by Vi Agroforestry and implementing partners, the same cannot be said regarding engagement of children and youth.

This study aims to consider ways of ensuring and enhancing increased focus on children and youth in Vi Agroforestry and implementing partners in Kenya, Uganda, Tanzania and Rwanda.

2. Objective of the study

The overall objective of this study is to aid Vi agroforestry and its partners to come up with clear strategies and methods of engaging children and youth in Vi Agroforestry and implementing partners organisations. This will be through;

- a. Assessing the current situation within Vi Agroforestry and partner organisations in engagement of children and youth



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- b. Using participatory methods engaging children and other relevant stakeholders, come up with recommendations on how Vi Agroforestry and partner organisations should engage children
- c. Using participatory methods engaging youths in schools and other relevant stakeholders, come up with recommendations on how Vi Agroforestry and partner organisations should engage youths in school
- d. Using participatory methods engaging youths out of school and other relevant stakeholders, come up with recommendations on how Vi Agroforestry and partner organisations should engage youths out of school
- e. What capacity is required in Vi Agroforestry and implementing partners to ensure increased focus on children and youth

2.1 Assessing the current engagement of children and youth in Vi Agroforestry and implementing partners

Vi Agroforestry and implementing partners have been working with children and youth in different programmes and projects. This study will consolidate the lessons learnt from these interventions in the past, to inform the recommendations on how to move forward.

- what worked well,
- what did not work well,
- what could have been done differently,

2.2 Using participatory methods engaging children and other relevant stakeholders, come up with recommendations on how Vi Agroforestry and partner organisations should engage children

To better structure the mode and methods of engaging children, this study aims to have the children as part of the stakeholders who are consulted. To find out;

- In what ways would children like to be engaged
- How would they like training materials to look like
- What kind of activities would they like to be more engaged in

Other stakeholders such as teachers and parents will be consulted.

- How can activities engaging the children in ALIVE programme be useful in learning, providing an opportunity to practically apply what is learnt in class in a fun way?
- How can leadership be nurtured within the activities children are engaged in
- How can exposure beyond local environment be enhanced for broader learning



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Ministry of education government officials:

- In what ways can interaction with primary schools be enhanced by the kind of activities Vi Agroforestry and implementing partners engage in
- How can Vi Agroforestry and implementing partners be part of consultation processes in curriculum development/ improvement?

Government authorities responsible for children welfare

- What ways do they recommend school going children of different ages should be engaged?
- What safe guards do they recommend should be adhered to when engaging children

2.3 Using participatory methods engaging youths in schools and other relevant stakeholders, come up with recommendations on how Vi Agroforestry and partner organisations should engage youths in school

Youth in schools, mostly in secondary schools will be engaged to better understand what most resonates with them.

- In what ways would they want to be engaged?
- How can engagement with them nurture their leadership skills?
- What kind of activities would support them in building their life skills?
- How can activities with them prepare them for life after secondary school

Parents and teachers will also be involved in the study to look into questions such as;

- How can engagement with the youths be supportive in classroom learning, providing an opportunity for practical application in a fun way?
- How can exposure beyond the local environment be enhanced?
- What are the biggest concerns with the parents and teachers regarding the youths in school? In what ways can engagement with the youth address those concerns?

Ministry of education government officials:

- In what ways can interaction with secondary schools be enhanced by the kind of activities Vi Agroforestry and implementing partners engage in
- How can Vi Agroforestry and implementing partners be part of consultation processes in curriculum development/ improvement?
- What is the possibility of engaging vocational training colleges? To reach to the youth who do not progress to secondary schools but instead go to vocational training institutions?



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2.4 Using participatory methods engaging youths out of school and other relevant stakeholders, come up with recommendations on how Vi Agroforestry and partner organisations should engage youths out of school

Youths out of school are at times the most challenging to reach. Often, they are keen to move to urban areas in search for employment. Most of them in the rural areas might be more engaged in off farm activities such as motorbike taxi, bicycle taxi etc. However due to less employment opportunities, agroforestry can offer an opportunity for self-employment especially when the youth can access land and supportive services. The youth can also offer services to other farmers including off farm activities such as paravet services, transport, among others. The number of youths will generally continue increasing and the more the reason why Vi Agroforestry and partners must find a way of positively engaging this group.

This study will engage the youths to find out;

- In what ways would they want to be engaged in Vi Agroforestry and partners interventions?
- What are their biggest concerns and how would their engagement contribute to addressing those concerns
- Are there barriers that limit their engagement in partners interventions?

The study will find out from partner organisations;

- Who do the partners consider as youth?
- Is there a platform for youths' full engagement in partner organisations?
- Are conditions for joining to become members in the partner organisations friendly to the youth?
- Are there services tailor made for the youth?
- Is there consciousness that the youth might be facing different dynamics and therefore might require a different mode of engagement?

The study will engage government officials responsible for youth development to find out;

- What opportunities exist for youths and how can partner organisations ensure the youths are aware and access these opportunities
- In what ways can partner organisations become more engaged with government initiatives relating to the youth development

2.5 What capacity is required in Vi Agroforestry and implementing partners to ensure increased focus on children and youth

Partner organisations

- With most partners being farmer member based, how do they see themselves engaging with schools?



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- In what ways can they increase their interaction with schools around them?
- What staff capacity is required to ensure there is increased focus on children and youth?
- Is there adequate facilitation material; if not, what is missing
- What kind of facilitation methods should be used when engaging: Children, youths in school, youths out of school.

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- What capacity is required to ensure increased focus on children and youth in all programming
- Do existing technical manuals resonate to this focus or do they require to be revised; or have e.g. children versions?
- In what forms should the manuals targeting the children and youth be; books, brief pamphlets, videos, website, cartoons etc.?
- What best practices exist that Vi Agroforestry and partners can learn from?

2.6 Area to be covered in the study

This study will be carried out in Kenya, Uganda, Tanzania and Rwanda as follows. The coordination will be with the Vi Agroforestry regional office in Nairobi, liaising with country offices in; Kitale(Kenya), Mwanza (Tanzania), Kigali (Rwanda) and Masaka(Uganda).

3. Methodology

The study will be conducted by an external consultant who will lead the study team and will work under the supervision and support of Deputy Regional Director.

The consultant is expected to come up with a detailed methodology for conducting the study, taking into consideration the local context and develop appropriate tools. The methodology and appropriate tools will be discussed and approved by the Vi Agroforestry team before the commencement of the study.

The following data collection methods should be given due consideration while designing the study methodology.

- Secondary data collection that will involve review of Vi Agroforestry 2017-2021 Strategy; Vi Agroforestry ALIVE programme; various technical manuals developed by Vi Agroforestry; partners project documents; relevant national policies in the countries (Kenya, Uganda, Rwanda, Tanzania, and Sweden); relevant international guiding documents such as UN, AU, etc.
- Primary data collection of both qualitative and quantitative data.
 - Sample surveys to generate quantitative data from different target groups within the communities

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- b) Focus group discussions with Children in schools, youths in schools and youths out of school within the target communities
- c) Key informant interviews with relevant stakeholder such as relevant government officials, officers from organisations carrying out related work etc.

4. The study's expected deliverables

- Design methodology for the study
- A clear and concise well written study report responding to the TOR
- Powerpoint presentation of not more than 15 slides
- Final workshop per country in Kenya, Uganda, Tanzania and Rwanda with Vi Agroforestry and partners on the findings of the study and recommendations.
- The final report will be submitted to Vi Agroforestry in English.

4.1 Outline of the study report

The study report will contain the different elements mentioned below:

- Cover page
- Table of contents
- An executive summary that can be used as an independent complete document. It should include the major findings of the study and summarize conclusions and recommendations.
- The objectives of the study
- A justification of the methods and techniques used
- Eventual limitations of the study.
- A presentation of the findings and the analysis thereof (including unexpected, relevant findings). All key priority areas above should be addressed.
- Conclusions, which will analyze the various study questions. Conclusions should be derived from findings and analysis thereof.
- Recommendations should be clearly related to conclusions but presented separately. Recommendations should be practical and if necessary divided up for various actors or stakeholders.

Report appendices that include:

- The Terms of Reference.
- The technique used for data collection (including the people interviewed);
- The list of questions used or 'interview guide' or topic list (also for possible group discussions).
- Concepts and list of abbreviations.

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- List of documents and bibliography.
- Composition of the study team

5. Study Duration and Reporting

A total of 39 calendar days will constitute the study period;

	Number of days
Prepare relevant tools and review documentation,	5
Five days per country for data collection (Kenya, Uganda, Tanzania, Rwanda)	20
Compiling the information gathered, analyze, draft	5
Complete the study report	5
Present findings 1 day per country	4

The consultant will arrange for a feedback meeting to share a draft of the study report with the Regional office in Nairobi. The draft will be shared with the country offices in Kenya, Uganda, Rwanda and Tanzania for feedback and inputs. A final report will then be provided after including the comments. The consultant will share the final report with stakeholders in each country.

Probable date for the study to commence will be on 7th May 2018.

6. Profile of Consultant(s)

The consultant(s) should have the following qualifications/expertise:

- Post graduate degree in Social science, economics, rural development, or others as may be relevant (Essential)
- 10 years' experience of carrying out programme evaluations, studies, assessments and research (Essential)
- 10 years' experience and knowledge of children and youth engagement, rural development, gender and participatory development programmes and other relevant areas. (Essential)
- Knowledge of Kenya, Tanzania, Rwanda and Uganda context (Essential)
- Experience in working with local communities, non-governmental organisations, schools, and government in areas related to children and youth engagement in environment, agriculture, life skills (Essential)

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- Experience in the design and use of participatory methods for assessments, evaluations, studies. (Essential)
- Excellent writing, editing, attention to detail and organizational skills (Essential)
- Fluency in English and Kiswahili. (Essential)

7. Study fees and modalities of remuneration

The consultant and Vi Agroforestry will agree on the remuneration rate per person/day. Charges related to taxes, mission allowances for fieldwork and secretarial fees are to be borne by the consultant. As part of this negotiation process, the consultant should propose the fees s/he wishes to charge noting that Vi Agroforestry will cover the transportation costs to and from the field assignments, and accommodation during the field work.

8. To Apply

Send Technical and Financial Offers addressed to recruitment@viagroforestry.org and to be received not later than **22nd April 2018**.

The offer should contain:

- A letter of interest addressed to the Regional Director
- A Technical offer showing the interpretation of the ToR and indicating a detailed proposed methodology
- A CV of the consultant or consultancy firm showing previous relevant experience
- A detailed financial proposal (expressed in Kenyan Shillings indicating the cost required for the undertaking of the work required)

Submissions should include: **'Study on increased focus on Children and youth in Vi Agroforestry'** in the subject box.